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**Minutes
Board of Regents' Proprietary Schools Advisory Commission
November 18, 2014**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, November 18, 2014, at 10:05 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
James Fontenot
Keith Jones, Chair
Gloria Simmons

Staff Members Present

Chandra Cheatham
Kristi Kron
Carol Marabella

Commission Members Absent

Ralph Bender, Vice-Chair
Richard D'Aquin
Raymond Lalonde

Guests Present

(See Appendix A.)

Following a word of welcome from Chair Jones to new Proprietary Schools Advisory Commission member Sherrie Despino, an appointee of the Louisiana Association of Chamber of Commerce Executives, and the administering of the Oath of Office by Executive Counsel Uma Subramanian, the first item of business was approval of the minutes from its meeting of September 9, 2014.

On motion of Ms. Amrhein, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 9, 2014 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was two initial license applications, the first from Allied Prep Technical Institute, LLC, located in Marrero, Louisiana, and represented by Mr. Dennis Barnes and Mr. Terrence Walker, co-owners. Ms. Kron reviewed the materials for the Commission members, informing them that the institution would be offering one program of study, Pharmacy Technician, (460.0 clock hours) with an anticipated completion time of 18.0 weeks. Allied Prep Technical Institute, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the cost of the program, average salary and duties of a Pharmacy Technician, professional background of the owners, their reasons for opening the school, objectives of the course, competition within the market area, and financial projections for the institution,

On motion of Mr. Fontenot, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Allied Prep Technical Institute, LLC, located in Marrero, Louisiana.

The second initial license application considered by the Commission was from Divine Touch Healthcare Training, LLC, located in New Orleans, Louisiana, and represented by one of the school's board members, Rev. Tyrone Jefferson. Ms. Marabella reviewed the materials for the Commission members, informing them that the institution had previously been licensed in May 2013, but failed to renew its license prior to expiration. The school would be offering one program of study, Certified Nursing Assistant, which is a four week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. The school would be housed in allocated space at the Abundant Life Tabernacle Full Gospel Baptist Church. Divine Touch Healthcare Training, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the planned operational differences under the new license,

On motion of Ms. Amrhein, seconded by Ms. Simmons, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Divine Touch Healthcare Training, LLC, located in New Orleans, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-six (26) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Amrhein, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses):

Academy of Interactive Entertainment (09/22/10)
Acadiana Area Career College--A Division of Blue Cliff College (09/28/12)
American School of Business (09/24/09)
Ayers Career College (10/25/90)
Becker Professional Education--Baton Rouge (10/24/96)
Becker Professional Education--New Orleans (10/24/96)
The Captain School, LLC (09/22/11)
Career Technical College (09/28/06)
Career Technical College of Shreveport (09/28/06)
Carvas College (09/27/07)
Coastal College--Baton Rouge (09/28/00)
Compass Career College (09/23/04)
Crosby Court Reporting Center (10/28/93)
Delta College, Inc. (10/26/95)
Delta College, Slidell Branch (09/23/04)
Diesel Driving Academy--Shreveport (06/21/73)
Eastern College of Health Vocations (10/28/99)
Nursing Assistant Network Association (10/27/94)
Pelican Chapter, Associated Builders and Contractors, Inc., Training Center--Baton Rouge Campus (09/27/12)
Pelican Chapter, Associated Builders and Contractors, Inc., Training Center--Southwest Campus (09/27/12)
Saint Agatha Career School, LLC (09/22/11)
Spartan College of Aeronautics and Technology (09/26/13)
Sparx Welding & Technology Institute (08/26/10)
Thomas Training & Development Center, Inc. (10/26/95)
Unitech Training Academy, West Monroe (09/23/04)
The World's Only Tattoo School, LLC (09/27/07)

Ms. Marabella informed the Commission that there were two institutions that chose not to renew their licenses--Amazing Careers in Dental Assisting--Marrero Campus (09/26/13) and Educational and Career Services, LLC (09/26/13). Since neither school enrolled students, there are no student records to secure for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission that the tuition reimbursement checks for the students who had filed documented claims against the closed Lazarus Driving Academy, formerly located in Opelousas, had been processed and would be mailed out this date. She also noted for the Commission that the proceeds were totally derived from the school's surety bond and thus, there was no need to tap into the Student Protection Fund.

Under Other Business, Ms. Marabella requested that the Commission formerly approve the 2015 meeting calendar for the Proprietary Schools Advisory Commission as presented at its September meeting.

On motion of Mr. Fontenot, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously adopted the 2015 meeting calendar as presented at the September 9, 2014 meeting.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, January 13, 2015, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:50 a.m.

APPENDIX A

GUESTS

Dennis Barnes

Allied Prep Technical Institute, LLC

The Rev. Tyrone Jefferson

Divine Touch Healthcare Training LLC

Terrence Walker

Allied Prep Technical Institute, LLC